

**COMMUNITY FUTURES DEVELOPMENT CORPORATION
OF THOMPSON COUNTRY**

ACTIVE BOARD MEMBERSHIP AND RECRUITMENT

Policy #88

1.0 Organization

1.1 The Active Board: The Board shall comprise a minimum of three (3) and a maximum of seventeen (17) **Active Members**.

1.2 Committees:

- 1.2.1** Standing Committees of the Board shall include the:
 - 1.2.1.1** Executive Committee
 - 1.2.1.2** Loans Committee
 - 1.2.1.3** Self-Employment Committee
 - 1.2.1.4** Communications Committee
- 1.2.2** *Ad hoc* Committees may be established by the Board or the Executive Committee of the Board as deemed appropriate.

2.0 Active Members

2.1 Definition: Active Members are volunteers:

- 2.1.1** residing in the geographic area defined in the Corporation's Letters Patent/Bylaws;
- 2.1.2** committed to furthering the objectives of the Corporation; and
- 2.1.3** prepared to commit time and expertise to establishing and maintaining Community Futures as the region's leading economic development agency.

2.2 Representation: The **Recruitment Qualification Screen** identifies characteristics of the community at large that are deemed particularly desirable for representation on the Community Futures Board.

- 2.2.1 Categories:** The Screen will include the following categories:
 - 2.2.1.1** Geographic
 - 2.2.1.2** Industry/business
 - 2.2.1.3** Interest group
 - 2.2.1.4** Social/justice/environment
- 2.2.2 Use of the Screen:** The Board will use the Screen as an ongoing aid in identifying and recruiting potential new Board members.
- 2.2.3 Priorities:** The Board in its recruiting efforts will strive particularly to ensure that:
 - 2.2.3.1** there is gender equity;
 - 2.2.3.2** at least one Member is between the ages of fifteen and twenty-nine;
 - 2.2.3.3** at least one Member resides in each of (i) Chase and area; (ii) the North Thompson; and (iii) Kamloops and area;
 - 2.2.3.4** Members are active in community groups, organizations or businesses with purposes similar or complementary to those of Community Futures.

- 2.3 Recruitment:** In February of each year, the Executive Committee will review and report to the Board its findings with respect to current Board size and representation of characteristics identified in the Recruitment Qualification Screen.
- 2.3.1** The recruitment process normally will proceed so that new Members can be approved by the Board prior to each year's Annual General Meeting.
 - 2.3.1.1** The Recruitment process will be initiated if at any time Board Membership falls to eight (8) or fewer, with new members appointed to the Board in a timely manner.
 - 2.3.2** The Board will consider the Executive Committee's report and determine the number and characteristics of new members to be sought.
 - 2.3.2.1** Board Members will be asked to suggest candidates possessing desired characteristics and may be asked to approach candidates for the purpose of determining potential interest.
 - 2.3.2.2** The Board may at its discretion undertake other measures to identify candidates including advertising in the local media.
 - 2.3.3** All potential members will be required to submit an "Application for Active Board Membership" form to the Corporation's office.
 - 2.3.3.1** The Board will set a deadline for submission.
 - 2.3.4** The Executive Committee will assess applications in accordance with directions from the Board flowing from 2.6.1 (above) and will provide to the Board a slate of candidates for consideration.
 - 2.3.5** The Board will review the slate of candidates and elect those it deems appropriate.
 - 2.3.6** The Board Chair will by way of letter inform successful candidates of their election and thank other applicants for their interest.
 - 2.3.7** The Board Chair will by way of letter inform the Member(s) of Parliament for the Community Futures Thompson Country region of the new appointments.